



ERASMUS+

International Credit Mobility KA107

Incoming Students

Check list

Prior to departure from home University

- a) A Letter of endorsement, or a copy of the selection procedure applied is required
- b) Nomination Letter by home University (including full name, passport number, department and period of exchange)

The student is required to send by email the following documentation, duly filled in and endorsed by the sending University Authorities:

1. Learning Agreement for Studies or Traineeship (signed by the student and the coordinator of home institution)
2. Grant Agreement for Studies of Traineeship (signed by the student)
3. Copy of VISA
4. Photo (ID/Passport size)
5. Copy -both sides- of ID card or Passport
6. a) Health Insurance valid throughout mobility period (covering also repatriation and specific medical intervention)
b) Personal Accident insurance and
c) General Liability Insurance Coverage for third party Insurances are strongly suggested
7. Vaccination certificate (accepted by the EU)
8. E-ticket and inbound boarding card/s (scan copy)
9. Contact person in the home country in case of an emergency (should be an English-speaking person)



10. Bank account number (scan copy of appropriate document)

11. English Language Certificate(s) (preferably B2 knowledge)

Before the departure from host University

Transcript of Records /evaluation forms (studies) or Supervisor's Report signed by the Academic Coordinator (traineeship)

Submission of report (describing activities during stay at the UoC).

Returning to home University

Outbound Boarding card/s in order to receive the remaining of the Erasmus grant.

Participant report (EU survey) sent to us by the Mobility Tool, digital tool of the program

NOTICE:

Participants who fail to complete and submit the online Survey or comply with the aforementioned procedure, may be required to partially or fully reimburse the financial support received!