

Dear Partners,

We would love to have you at our International Staff Week with the theme „Overcoming challenges” at the National University of Public Service, Budapest between December 10-14, 2018. Please find attached the tentative schedule for the event and the application form that needs to be returned via email by October 15. Our main goal is to bring together coordinators and other university staff members working with international programs.

Official language: English

Date: December 10, Monday – December 14, Friday

Location: National University of Public Service (NUPS), Budapest

Address: 2 Ludovika tér, 1083 Budapest, Hungary

Participation fee: NONE

Should you have any questions, please feel free to contact Ms Gitta Pestalits via email ([NUPS.International@uni-nke.hu](mailto:NUPS.International@uni-nke.hu))

If you are not the right person to be receiving this email, could you please help us and forward it to the person it may concern. We very much appreciate your help.

Sincerely,

International Relations Office

**Ms. Margit Pestalits**

*International Coordinator*

International Relations Office

National University of Public Service

H-1083 Budapest, Ludovika tér 2.

Tel.: +36-1-432-9000/20-496

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Web: [www.uni-nke.hu](http://www.uni-nke.hu)

# International Staff Week “Overcoming challenges” – NUPS – 10-14 December

Time	10/12 Monday	11/12 Tuesday	12/12 Wednesday	13/12 Thursday	14/12 Friday
9:00 – 10:00	9:20-10:30 registration, introductions	9:00-10:00 Survival Hungarian			
10:00 – 11:00	10:30-11:30 icebreaker – getting to know each other	10:00-11:00 NUPS Campus visit	9:00-12:00 sessions: Conflict management, Crisis communication	9:00-12:00 sessions: Hate speech (Prof. Dr. Andrea Kozáry),	10:00-11:30 program evaluation, feedback, certificates, sharing your experiences
11:00 – 12:00		11:00-13:00 faculty site visits with professional presentations			
12:00 – 13:00	12:00-13:00 lunch break, lunch on own		12:00-13:00 lunch break, lunch on own	12:00-13:00 lunch break, lunch on own	12:00-14:30 Farewell lunch (provided by NUPS)
13:00 – 14:00	13:30-17:00 cultural events	13:00-14:00 lunch break, lunch on own	13:30 – 15:00 session on history (guided walking tour)	13:30 – 15:00 session on architecture (guided walking tour)	
14:00 – 15:00		14:00 – 17:00 cultural events			
15:00 – 16:00				15:30-17:00 “Overcoming challenges” group activity	
16:00 – 17:00					

# APPLICATION FORM

International Staff Week – 10-14 December

National University of Public Service, Budapest, HUNGARY

**Please send in the required documents via email before the deadline.**

Required documents: CV in English with photo, completed application form

email address: **NUPS.International@uni-nke.hu**

application deadline: **October 15, 2018**

35 participants will be accepted, decision will be communicated by October 22, 2018. Mobility agreement will be signed following that.

## **Personal and contact information**

<b>Gender:</b>	
<b>First name:</b>	
<b>Last name:</b>	
<b>E-mail address:</b>	
<b>Phone number:</b>	

Do you have any disability or other needs? (please specify) \_\_\_\_\_

## **Professional details**

<b>Sending Institution:</b>	
<b>Department/Unit:</b>	
<b>Position:</b>	

## **Interests**

Why is it important for you to be part of our Staff Week? Please describe your motivation briefly.

During the Staff Week there is a possibility to visit NUPS Faculties. Please choose which Faculty you would like to visit:

1. \_\_\_\_ Faculty of Science of Public Governance and Administration
2. \_\_\_\_ Faculty of International and European Studies
3. \_\_\_\_ Faculty of Military Science and Officer Training
4. \_\_\_\_ Faculty of Law Enforcement

If you have any questions feel free to contact Ms Gitta Pestalits via email.

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